

Very Important Please Read!

Arborist Division Procedures For Getting A Tree Removal Inspection

We have four (4) field arborists that have been assigned to the four quadrants in the City of Atlanta. Upon receiving your application for a tree removal permit, the arborist that works your area has **up to five (5) business days** to complete an inspection of your tree(s). During times when there are large volumes of customer requests, our turn around time may be longer and permits will be processed in the order in which they were received.

Upon completion of the inspection, the arborist will approve or deny the removal of the tree (s). An approved application returned to you via fax or by mail is your permit to remove the tree (s) and should be available for inspection on site during removals.

If the tree(s) is denied, you have two options:

1. Appeal the denial decision of the arborist to the Tree Conservation Commission; or
2. Submit a landscaping application (that we provide), which requires either the payment of cash recompense or the planting of replacement trees.

You will be required to submit along with your landscaping application a site plan showing the location of the tree(s) on your property and the location of your proposed replacements.

After your plans have been reviewed and approved by the senior arborist. The tree(s) must be marked with orange paint at 4.5 ft above the base with an **X**. You must then call the arborist inspector for your area to verify your site plans and place a yellow posting sign at the front of the property. This sign remains for fifteen consecutive days. On the sixteenth day, bring the sign and a check for the recompense (if required) into our offices at 55 Trinity Ave, SW, Atlanta GA, 30303.

Upon completion of the landscaping process you will receive final approval from the senior arborist to remove the tree(s).

Tom Coffin – SW/SE Quadrants
Stan Domengeaux – NW Quadrant
Kristin Loomis – NE Quadrant
Shawnery Jones- NW/NE Quadrants

Thank you for your cooperation

Arborist Division
Senior Arborist, Frank Mobley
(404)330-6836